

# MML

# ADMINISTRATIVE

# PROXY

Elections/Credentials Committee  
 Maryland Municipal League  
 1212 West Street  
 Annapolis, MD 21401

This is to inform you that elected officials from \_\_\_\_\_  
*Name of City/Town*

will not be present at the General Membership Meeting, on October 12, 2021 at Turf Valley in  
 Ellicott City, Maryland, and that

\_\_\_\_\_  
*Name of Person and Position*

who is an administrative officer in our city/town, is authorized to vote on all matters on behalf of the  
 city/town. Furthermore, I, the undersigned, certify by my signature that I have read the Official  
 MML Proxy Procedure.

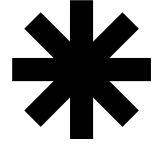
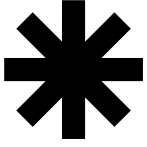
\_\_\_\_\_  
*Name of Elected Official*

\_\_\_\_\_  
*Signature of Elected Official*

\_\_\_\_\_  
*Title of Elected Official*

\_\_\_\_\_  
*Date*

Please submit to Bill Jorch ([billj@mdmunicipal.org](mailto:billj@mdmunicipal.org)) or either at registration or to the  
 credentials committee by 8:30am October 12, 2021 at the MML fall conference in Ellicott City.



# MML

# MUNICIPAL PROXY

Elections/Credentials Committee  
 Maryland Municipal League  
 1212 West Street  
 Annapolis, MD 21401

This is to advise you that representatives from our city/town will be unable to attend the General Membership Meeting on October 12, 2021, in Ellicott City, Maryland. Therefore, by this written authorization, \_\_\_\_\_

*Name of City/Town*

gives its vote, by proxy, to \_\_\_\_\_

*Name of City/Town*

to cast, as it sees fit, at the General Membership Meeting October 12, 2021. Furthermore, I, the undersigned, certify by my signature that I have read the Official MML Proxy Procedure and do assign this proxy.

\_\_\_\_\_  
*Name of Elected Official*

\_\_\_\_\_  
*Signature of Elected Official*

\_\_\_\_\_  
*Name of City or Town*

\_\_\_\_\_  
*Date*

**Please submit to Bill Jorch ([billj@mdmunicipal.org](mailto:billj@mdmunicipal.org)) or either at registration or to the credentials committee by 8:30am October 12, 2021 at the MML fall conference in Ellicott City.**

## **MML PROXY PROCEDURES\***

Any member municipality may exercise a voting proxy (Municipal Proxy) from one other member municipality. If no elected municipal official is present at a League meeting from a given municipality, an administrative officer (manager, administrator, clerk, etc.) of that municipality may exercise all rights as a delegate provided the officer receives the written authorization (Administrative Proxy) to do so from the administrative officer's municipality.

Municipal Proxies and Administrative Proxies may be exercised at any general membership meeting if they are transmitted on the provided official forms to the Executive Director or the Executive Director's designee.

Proxies may be rejected for any of the following reasons:

1. Evidence of altering the substance of the proxy.
2. Lack of clear intent to award the proxy to a given municipality or administrative official; or
3. Where a municipal proxy recipient already holds a proxy for another MML member city or town.

The proxy submission deadline will be printed prominently on the front of the proxy forms. The proxy voting procedures will be printed on the reverse side of the proxy forms. It is highly recommended that proxies be submitted as early as possible so that any deficiencies in meeting the requirements can be remedied prior to the submission date.

**\*Adopted by the MML Board of Directors August 12, 1979 and amended October 20, 1994.**

**NOTE: This proxy form should be submitted to League staff as early as possible; either by email to Bill Jorch ([billj@mdmunicipal.org](mailto:billj@mdmunicipal.org)) or in-person either at registration or to the credentials committee by 8:30am on October 12, 2021 at the MML fall conference in Ellicott City.**