Greetings, I hope that each of you are well, and safe as we may be on the road to a sense of normalcy. Over the past year in this COVID posture we have navigated life and work challenges differently. I am certain we each may still face several challenges with elections, meeting management, and day to day management of work and life. I encourage each of you to remain safe!

I am pleased that we had an increase in participation in our virtual quarterly meetings. We had great Education Sessions over the past year, and I would like to personally thank Diana Chavis for all her hard work.

I am pleased that we had an increase in participation in our virtual quarterly meetings. We had great Education Sessions over the past year, and I would like to personally thank Diana Chavis for all her hard work.

I wish each of you a very happy and safe summer!

— Eleanor Roosevelt

The TUESDAY, June 29, 2021 MMCA Quarterly Meeting will be conducted via Zoom Webinar. Attendees wanting to participate must select this link to register for the meeting: https://zoom.us/j/91987987552?pwd=b3I5MzJstWXRk41WnM4S1NzZWVSZz09

The Town of Upper Marlboro has purchased its first fully electric vehicle that will be assigned to the Town’s Code Compliance Officer who handles property standards issues and assists the Town police with parking enforcement. This newly purchased 2020 Chevy Bolt will replace a 2009 Chevy Impala that has reached the end of its lifespan.

. . . continued on next page
**Electric Avenue ... continued from page 1**

The Town is also working with PEPCO and the Maryland Energy Administration (MEA) to install charging stations around downtown Upper Marlboro for residents and visitors to use. There are currently four electric vehicle charging stations at the Show Place Arena; the Town is working to bring additional stations into the downtown area, as well as at the Town Hall.

“The purchase of this electric vehicle is another example of our commitment to protecting and preserving the environment,” said Upper Marlboro Mayor Linda Pennoyer. “This will be the Town’s first ‘green’ vehicle, and another great step for the Town’s sustainability initiatives.

“Over the next few years, we plan to buy additional electric vehicles for our Police and Public Works departments and the Town Administration fleet,” she added. “We will add those energy-efficient vehicles as soon as we are fiscally able to do so.”

Mayor Pennoyer said the $22,000 price tag the new electric vehicle is being significantly offset by a pending $10,000 grant from the MEA’s Maryland Smart Energies Community Grant program: https://energy.maryland.gov/govt/Pages/smartenergycommunities.aspx

As a result, the electric vehicle will only cost the Town $12,000. The Town’s Board of Commissioners passed a resolution by unanimous 3-0 vote at its April 13 public meeting authorizing the purchase.

Just last month, the Town of Upper Marlboro was named a 2020 Tree City USA by the national Arbor Day Foundation, in recognition of the town’s continuing commitment to urban forest management. According to the Foundation, the town achieved Tree City USA recognition by meeting the program’s four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least $2 per capita, and an Arbor Day observance or proclamation.

Last December, the Board of Commissioners passed ordinance 2020-07, related to the protection, preservation, and promotion of the urban forest of Upper Marlboro. The ordinance also established a “Shade Tree Board” to be responsible for the tree program which regulates the planting and maintenance of trees in public places.

Mayor Pennoyer said the Town expects to have its new electric vehicle on-site and ready for operation by the end of June.

– By Ray Feldman
Feldman Communications Strategies LLC
for The Town of Upper Marlboro

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**MMCA OFFICERS • JUNE 2021–2023**

**President — Dashaun N. Lanham** / City of Seat Pleasant: 6301 Addison Road, Seat Pleasant, MD 20743  
phone (301) 336-2600, or, e-mail: dashau.nlanham@seatpleasanmaryland.gov

**Vice President — John Hoatson** / City of Mount Rainier: 1 Municipal Place, Mount Rainier, MD 20712  
phone (240) 623-4648, or, e-mail: jhoatson@mountrainiermd.org

**Treasurer — Awilda Hernandez** / City of Bowie: 15901 Excalibur Road, Bowie, MD 20716  
phone (301) 809-3029, or, e-mail: ahernandez@cityofbowie.org

**Secretary — Yvette Allen** / City of College Park: 8400 Baltimore Avenue Suite 375, College Park, MD 20740  
phone (240) 487-3501, or, e-mail: jyallen@collegemaryland.gov

*The Messenger* is a quarterly newsletter and the official record of the Maryland Municipal Clerks Association. Please direct any comments or suggestions to the Editor, M. David Williams at: clerk@uppermarlboromaryland.gov
Maryland Municipal Clerks Association
Quarterly Meeting Agenda
Tuesday, June 29, 2021 at 10:00 a.m.
Meeting will be conducted via Zoom, select this link to join meeting:
https://zoom.us/j/91987987552?pwd=b3I5MzJsTW9XRk41WnM4S1NzZWVSZz09

1. Call to Order
2. Welcome and Introductions
3. Approval of Minutes from the March 18, 2021 Meeting
4. Presentation and Acceptance of the Treasurer's Report - Awilda Hernandez, Treasurer
5. Presentation MMCA Committee Appreciation and Recognition - Danielle Mandley, President or Dashaun Lanham, Vice President
6. President Mandley - Farewell Remarks
7. Swearing-In of MMCA Officers for 2021-2023 - Mayor Eugene W. Grant, Seat Pleasant
8. President Lanham - Inaugural Remarks
9. IIMC Updates - Diane Pfugfelder, Region II Director
   • Region II Report
10. MML Update - Paula Chase Hyman
    • Board of Directors Report - Danielle Mandley, President
    • Legislative Committee - Kim Rau
    • Conference Planning Committee - Raye Ellen Thomas
    • Engagement and Outreach Committee - Awilda Hernandez
    • Hometown Emergency Preparedness Ad-Hoc Committee - Stacy Milor
11. MMCA Committee Updates
    • Education Committee - Diana Chavis
    • Outreach Committee - Doug Barber
    • Scholarship Committee - Stacy Milor
    • Booth Committee - Doug Barber
12. New Business
    • Approval of Fiscal Year 2022 Budget - Awilda Hernandez, Treasurer
    • Approval of Website Vendor - Awilda Hernandez, Treasurer
13. Meeting Dates
    • September 16, 2021 - Need Host
    • December 9, 2021 - Need Host
    • March 17, 2022 - Need Host
    • June 23, 2022 - Ocean City
14. Adjournment
MEMBERS IN ATTENDANCE:

Yvette Allen, City of College Park  
Michelle Betancourt, City of Gaithersburg

Elizabeth Boa, Town of Glenecho  
Diane C. Carter, City of Salisbury

Diana Chavis, Town of Ocean City  
Monica Correll, City of Aberdeen

LouAnn Crook, City of Laurel  
Sharla Crutchfield, City of District Heights

Susan Engels, Town of Kensington  
Carolyn Fifer, City of Bowie

Cynthia Gaines, City of Annapolis  
Averi Gray, Town of Edmonston

Sara Green, City of Laurel  
Awilda Hernandez, City of Bowie

John Hoatson, City of Mt. Rainier  
Kelsey Jensen, Town of Berlin

Dashaun Lanham, City of Seat Pleasant  
Shaniya Lashley-Mullen, City of Greenbelt

Lillie Littleford, City of Hyattsville  
Janeen Miller, City of College Park

Ana Navarro, City of Laurel  
Kimberly R. Nichols, City of Salisbury

Diamon Plater, City of Seat Pleasant  
Kimberley Rau, City of Laurel

Laura Reams, City of Hyattsville  
Antonio Robbins, City of District Heights

Madeline Shaw, Town of Emmittsburg  
M. David Williams, Town of Upper Marlboro

SPECIAL GUESTS IN ATTENDANCE:

Scott Hancock, MML Executive Director  
Paula Chase-Hyman, MML Engagement Director

CONVENE/INTRODUCTIONS

Vice President Lanham called the meeting to order at 10:02 a.m.

APPROVAL OF MINUTES

A motion was made by Michelle Betancourt and seconded by Averi Gray to approve the December 10, 2020, minutes as amended (adding Michelle Betancourt, Kelsey Jensen, Carolyn Fifer and Awilda Hernandez as attending the meeting). The motion passed.

PRESENTATION OF THE TREASURER'S REPORT

Treasurer Hernandez presented the January 31, 2021, Treasurer Report. Membership is at 102 and the FY2022 Budget will be presented at the June meeting.

PRESIDENT’S REPORT / MML BOARD OF DIRECTOR’S REPORT

President Report: None

Scott Hancock, MML Executive Director, gave an overview of the American Rescue Plan Act. The Senate passed changes to the State and Local Fiscal Recovery Funds last week. Local governments would receive half of their 1st allocation within 60 days after the enactment of the law and other half one year later. For additional information, visit the MML website.
Quarterly Meeting Minutes of the Maryland Municipal Clerks Association
Zoom Videoconference — March 18, 2021

continued from page 4 . . .

MMCA COMMITTEE REPORTS/UPDATES

Education Committee: Diana Chavis reported that a virtual Athenian Dialogue will be held March 24 and 25 from 9:00 a.m. to 12:00 noon – The Zookeeper’s Wife. If you have any suggestions for an educational session, please email Diana.

Outreach Committee: Doug Barber reported: The committee is working on a welcome packet to new members and will be available in hard copy and electronically. Thanked everyone for attending/participating in the Election Round Table. If anyone has would like to hold another, please call or email Doug.

Booth Committee: Doug Barber reported: MMCA will not have a booth at the MML Summer Conference.

Scholarship Committee: None

MARYLAND MUNICIPAL LEAGUE UPDATES:
Paula Chase-Hyman, MML: Reported that the deadline to register for the live MML Summer Conference is March 26. Only a key contact person may make a reservation. If you have a new official attending the conference, email MML first to get the discount code.

Legislative Committee: Kim Rau reported:
See The Messenger for updates on State and House Bills: SB89, HB79/SB305, HB1226, SB690 and HB183/SB449

Engagement and Outreach Committee: Awilda Hernandez reported:
If I Were Mayor Contest information has been sent to the schools. The Mayor or an official is encouraged to visit/virtual visit with your local schools. All essays are required to be submitted virtually. Winners will be announced in late April or early May.

Hometown Emergency Preparedness Ad Hoc Committee: None

IIMC UPDATES
Doug Barber reported: May 2021 IIMC Annual Conference will be held in Grand Rapids, Michigan. Please email Doug if you are planning on attending the conference. Take advantage of the online training offered by IIMC, some are free to members and others are at little cost.

Annual Conferences:
May 2021 will be held in Grand Rapids, Michigan
2022 in Little Rock, Arkansas
2023 in Minneapolis, Minnesota
2024 in Calgary, Alberta, Canada
2025 in St. Louis, Missouri.

NEW BUSINESS
Nomination for 2021-2023 MMCA Officers

continued on page 6 . . .
Diane Carter reported: The Nominating Committee is proud to present the following nominees who submitted Announcement of Candidacy forms:

- President – Dashaun Lanham
- Vice President – John Hoatson
- Secretary – Yvette Allen
- Treasurer – Awilda Hernandez, City of Bowie

There were no nominations from the floor. A motion was made by Kim Rau and seconded by Janeen Miller to approve the 2021-2023 MMCA Officers. The motion passed.

ANNOUNCEMENT OF CLERK OF THE YEAR AWARD

Vice President Lanham reported that we had four nominees for the Clerk of the Year award, with forty-six members voting. The winner of the 2021 Clerk of the Year is Yvette Allen from the City of College Park. Congratulations Yvette! The award will be presented to Yvette at a future College Park Council meeting.

MEETING DATES – Locations pending in-person meetings.

- June 20, 2021 – MML Summer Conference
- September 16, 2021 - Host needed
- December 9, 2021 - Host needed

ADJOURNMENT

A motion was made by Awilda Hernandez and seconded by David Williams to adjourn the meeting. Vice President Lanham adjourned the meeting at 11:06 a.m.

Retirements

Diane Carter, Assistant City Clerk  
– City of Salisbury – June 30, 2021

M. David Williams, Town Clerk  
– Town of Upper Marlboro – June 30, 2021

We congratulate our longtime members as they embark on their well-deserved retirement!
Congratulations COY 2021

Congratulations to Yvette Allen, MMCA’s 2021 Clerk of the Year!

MMCA Vice President Dashaun Lanham and past-President Louann Crook attended the virtual meeting at the City of College Park to make a formal presentation to Yvette Allen during the Mayor and City Council meeting on Tuesday, April 13, 2021. It was a great honor to recognize her in the presence of the City Council, colleagues, and residents.

Yvette has over 21 years of experience as a member of the MMCA, worked in the capacity of Assistant City Clerk since 2004 for the City of College Park, and received her designation in 2014 as a Certified Municipal Clerk from the International Institute of Municipal Clerks. Although Yvette began working with the City of College Park in 1988, Yvette has served as the Secretary for the Association since 2015. In a nominating letter, by her immediate Supervisor states “she is a trusted partner who willingly steps in at a moment’s notice.” Yvette successfully migrated the MMCA Listserv to Constant Contact to resolve the problems with sending messages out to our membership.

She continues to do an outstanding job in maintaining current contact information for the Maryland Clerks and reliably sends out meeting notices, questions, and The Messenger newsletter to the membership. Yvette is friendly, welcoming, and willingly goes the extra mile to research. She treats every resident like they are a neighbor and gives them the time and attention they deserve. We had received additional testimonies regarding Yvette as follows:

Mayor Wojahn stated that Yvette is consistently helpful to College Park’s elected officials in a way that is thorough and thoughtful, which he further stated that she is the type of person who does all the work behind the scenes to ensure that the City looks good in the eyes of the residents and visitors. City Attorney, Suellen Ferguson, submitted the following: As City Attorney, I have worked with Yvette since at least 2004. She has assisted me numerous times in documenting past history on issues, which are important to the City in preparing legislation, prosecuting municipal infractions, and in defending litigation. She is always responsive and positive and updates me on progress without being asked to do so.

Yvette is a notary public too. During the COVID-19 pandemic, she has helped to navigate difficulties that have arisen with getting documents signed and notarized so that they can be recorded in the land records. She has been extremely helpful in this, traveling to meet persons whose signatures must be notarized to complete a City contract or deed. Yvette is always upbeat, responsive, and kind. She is a wonderful City employee, and we are very fortunate to be able to work with her.

In Memoriam

Brenda Fitzpatrick Bean – Former Deputy City Clerk
– City of Rockville (May 17, 2021)
MMCA Treasurer’s Report  •  Awilda Hernandez, Treasurer
as of May 31, 2021

**GENERAL FUND**

Beginning Balance as of January 31, 2021  $ 15,165.50

<table>
<thead>
<tr>
<th>Receipts:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athenian Dialogue (14)</td>
<td>$ 700.00</td>
</tr>
<tr>
<td>FY21 Dues (1)</td>
<td>$ 50.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 750.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures:</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Transfer To Scholarship Fund</td>
<td>$ 210.00</td>
</tr>
<tr>
<td>Transfer to Region II Fund</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Election Runner</td>
<td>$ 15.00</td>
</tr>
<tr>
<td>800-Flowers - COY Flowers</td>
<td>$ 68.88</td>
</tr>
<tr>
<td>Anne Uecker - Athenian Dialogue Fee</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Dottie's Trophies - COY Award</td>
<td>$ 302.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 1,101.48</strong></td>
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Balance as of May 31, 2021  $ 14,814.02

**SCHOLARSHIP FUND**

Beginning Balance as of January 31, 2021  $ 11,716.08

<table>
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<th>Receipts:</th>
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<tr>
<td>Transfer from Athenian Dialogue</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>Transfer from Dues</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Interest - Feb</td>
<td>$ 0.09</td>
</tr>
<tr>
<td>Interest - Mar</td>
<td>$ 0.09</td>
</tr>
<tr>
<td>Interest - Apr</td>
<td>$ 0.11</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 210.29</strong></td>
</tr>
</tbody>
</table>

Balance as of May 31, 2021  $ 11,926.37

**REGION II CONFERENCE**

Beginning Balance as of January 31, 2021  $ 14,161.76

<table>
<thead>
<tr>
<th>Receipts:</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Transfer from Dues</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Interest - Feb</td>
<td>$ 0.12</td>
</tr>
<tr>
<td>Interest - Mar</td>
<td>$ 0.11</td>
</tr>
<tr>
<td>Interest - Apr</td>
<td>$ 0.13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 5.36</strong></td>
</tr>
</tbody>
</table>

Balance as of May 31, 2021  $ 14,167.12
# MMCA FY2022 Proposed Budget (1 of 3)

## GENERAL FUND

<table>
<thead>
<tr>
<th>May 31, 2021</th>
<th>FY 20</th>
<th>FY 21</th>
<th>FY 21</th>
<th>FY 22</th>
<th>Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completed</td>
<td>Budget</td>
<td>YTD</td>
<td></td>
<td></td>
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<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership Dues</td>
<td>4,850</td>
<td>5,000</td>
<td>5,100</td>
<td>5,000</td>
<td>Budgeted for 100 Memberships, ended FY21 at 102 members</td>
</tr>
<tr>
<td>Lunch/Workshop Reimbursements</td>
<td>1,500</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>400</td>
<td>0</td>
<td>650</td>
<td>0</td>
<td>FY21 Athenian Dialogue - The Zookeeper's Wife (13)</td>
</tr>
<tr>
<td>Transfer from Fund Balance</td>
<td>425</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>7,175</td>
<td>7,000</td>
<td>5,750</td>
<td>7,000</td>
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<td><strong>EXPENSES</strong></td>
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<td></td>
<td></td>
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<tr>
<td>Administrative/Supplies/Postage</td>
<td>108</td>
<td>150</td>
<td>0</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>Clerk of Year Award/Flowers/Misc</td>
<td>351</td>
<td>400</td>
<td>79</td>
<td>400</td>
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<tr>
<td>Gifts/Flowers</td>
<td>301</td>
<td>200</td>
<td>0</td>
<td>200</td>
<td></td>
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<tr>
<td>Lunch/Workshop Expenses</td>
<td>1,701</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
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<td>MMCA Standard Lapel Pins</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>MMCA Annual Lapel Pins</td>
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<td>1,000</td>
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<td>0</td>
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<tr>
<td>MCEF Donation (IIMC Scholarship Fund)</td>
<td>100</td>
<td>100</td>
<td>0</td>
<td>100</td>
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<tr>
<td>MML Booth Registration</td>
<td>280</td>
<td>280</td>
<td>0</td>
<td>280</td>
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<tr>
<td>Booth Expenses and Giveaways</td>
<td>697</td>
<td>1,300</td>
<td>0</td>
<td>1,000</td>
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</tr>
<tr>
<td>Scholarships</td>
<td>425</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>IIMC Annual Conference Registration for MMCA President and IIMC Region II Director (@ $600 ea.)</td>
<td>0</td>
<td>600</td>
<td>0</td>
<td>600</td>
<td>MD Does not have Region II Director for FY22</td>
</tr>
<tr>
<td>IIMC Region II Conference Donation to Host State</td>
<td>0</td>
<td>500</td>
<td>0</td>
<td>500</td>
<td></td>
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<tr>
<td>IIMC Region II Director Travel Expenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>MD Does not have Region II Director for FY22</td>
</tr>
<tr>
<td>Educational Speaker Fees</td>
<td>996</td>
<td>1,000</td>
<td>500</td>
<td>1,000</td>
<td>FY21 - Athenian Dialogue - The Zookeeper's Wife</td>
</tr>
<tr>
<td>Zoom Account</td>
<td>200</td>
<td></td>
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<td></td>
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<tr>
<td>MMCA Website</td>
<td></td>
<td>1,000</td>
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</tr>
<tr>
<td>Miscellaneous</td>
<td>50</td>
<td>100</td>
<td>163</td>
<td>100</td>
<td>FY21 - Zoom Account Activation</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>5,840</td>
<td>9,630</td>
<td>742</td>
<td>9,530</td>
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<tr>
<td>Transfer to Region II ($5 per membership)</td>
<td>485</td>
<td>500</td>
<td>510</td>
<td>500</td>
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<tr>
<td>Transfer from Region II</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Transfer to Scholarship ($10 per membership)</td>
<td>970</td>
<td>1,000</td>
<td>1,020</td>
<td>1,000</td>
<td></td>
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<tr>
<td>Transfer from Scholarship</td>
<td>425</td>
<td>2,100</td>
<td>0</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning of Year</td>
<td>13,015</td>
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<td></td>
<td></td>
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<tr>
<td>End of Year</td>
<td>13,015</td>
<td>10,985</td>
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<td></td>
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</tr>
</tbody>
</table>

**Notes:**

- "Completed Budget YTD" refers to the completed budget for the year to date.
- "Proposed Budget" refers to the proposed budget for the year.
- Certain entries have notes indicating specific details or conditions.

**End of Document**
## MMCA FY2022 Proposed Budget (2 of 3)

### SCHOLARSHIP FUND

<table>
<thead>
<tr>
<th>May 31, 2021</th>
<th>FY 20</th>
<th>FY 21</th>
<th>FY 21</th>
<th>FY 22</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completed</td>
<td>Budget</td>
<td>YTD</td>
<td>Proposed Budget</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership Dues ($10 per membership)</td>
<td>970</td>
<td>1,000</td>
<td>1,020</td>
<td>1,000</td>
</tr>
<tr>
<td>Raffle</td>
<td>334</td>
<td>200</td>
<td>-</td>
<td>200</td>
</tr>
<tr>
<td>Donations</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interest</td>
<td>2</td>
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<td>1</td>
<td>2</td>
</tr>
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<td><strong>Total Revenue</strong></td>
<td>1,306</td>
<td>1,200</td>
<td>1,021</td>
<td>1,202</td>
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<tr>
<td><strong>EXPENSES</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships</td>
<td>425</td>
<td>2,000</td>
<td>-</td>
<td>2,000</td>
</tr>
<tr>
<td>MCEF Donation</td>
<td>100</td>
<td>100</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>525</td>
<td>2,100</td>
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<tr>
<td><strong>Transfer to</strong></td>
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</tr>
<tr>
<td>General Fund</td>
<td>525</td>
<td>2,100</td>
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<tr>
<td><strong>Transfer from</strong></td>
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</tr>
<tr>
<td>General Fund</td>
<td>1,304</td>
<td>1,200</td>
<td>1,020</td>
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<tr>
<td><strong>Fund Balance</strong></td>
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<tr>
<td>Beginning of Year</td>
<td>11,865</td>
<td>11,865</td>
<td>12,886</td>
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<tr>
<td>End of Year</td>
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<td>12,886</td>
<td>11,988</td>
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## MMCA FY2022 Proposed Budget (3 of 3)
### REGION II FUND

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<tr>
<th>May 31, 2021</th>
<th>FY 20</th>
<th>FY 21</th>
<th>FY 21</th>
<th>FY 22</th>
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<td>Proposed Budget</td>
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<td>Region II Revenue</td>
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<td>Region II Sponsorships</td>
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<td>Transfer from Scholarship (Conf Grants)</td>
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<td>Membership Dues ($5 per membership)</td>
<td>485</td>
<td>500</td>
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<td>Interest</td>
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<td>Misc.</td>
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<td><strong>Total Revenue</strong></td>
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<td>512</td>
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<td><strong>EXPENSES</strong></td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Transfer to</strong> General Fund</td>
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<tr>
<td><strong>Transfer from</strong> General Fund</td>
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<tr>
<td><strong>Transfer to</strong> Scholarship Fund</td>
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<tr>
<td><strong>Transfer from</strong> Scholarship Fund</td>
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<tr>
<td><strong>Fund Balance</strong></td>
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<tr>
<td><strong>Beginning of Year</strong></td>
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<td><strong>End of Year</strong></td>
<td>13,631</td>
<td>13,643</td>
<td>14,146</td>
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</tbody>
</table>
IIMC Begins Search for Director of Professional Development

IIMC has started its search for a full-time Director of Professional Development. The position is located at IIMC HQ in Rancho Cucamonga, CA. It is responsible for developing, implementing and monitoring the Organization's mission, vision and plan. A complete job description may be found HERE.

The Director of Professional Development collaborates with affiliated college and university Institutes, State/Provincial/National Associations and assists in developing educational partnerships beneficial to and appropriate for the Organization. In collaboration with the Director of Certification and Conference Program, the Director of Professional Development is responsible for a variety of activities including developing online education programs, promotional and educational publications as well as other educational endeavors.

For more information, contact IIMC Executive Director Chris Shalby at chriss@iimc.com.

Virtual Athenian Dialogues Approved Indefinitely

On Saturday, May 5, 2021, the IIMC Board of Directors voted to establish Virtual Athenian Dialogues as a permanent education offering and adopted an addition to the existing Athenian Leadership Policy specific to Virtual Dialogues.

Pre-approved Dialogues, including all the listings below and those listed on our Upcoming Dialogues page, are eligible for 3 CMC Education Points or 3 MMC Advanced Education Points with completion of the required learning assessment.

To reference a continually updated list of Athenian Dialogues, visit our Upcoming Dialogues page.

Books for Summer 2021 include: Hidden Figures: The American Dream and the Untold Story of the Black Women Mathematicians

IIMC Windfall Affinity Program

Listed below are the current vendors offering discounts through the Windfall program. Members in Regions I through IX may take advantage of the

FREE Discounts - Learn More >>

Who Helped Win the Space Race—ADDED DATE; Capital Gaines: Smart Things I Learned Doing Stupid Stuff—NEW; Mistakes I Made at Work: 25 Influential Women Reflect on What They Got Out Of Getting it Wrong—NEW; Daring Greatly: How the Courage to be Vulnerable Transforms the Way We Live, Love, Parent and Lead; My Own Words: Ruth Bader Ginsburg; Thunder Dog: The True Strength of a Blind Man, His Guide Dog & the Triumph of Trust—NEW; Girl, Wash Your Face; Mrs. Lincoln's Dressmaker—NEW; When Women Played Hardball; The Culture Code: The Secrets of Highly Successful Groups—NEW; I Am Malala: The Girl Who Stood Up for Education and Was Shot by the Taliban—ADDED DATE; My Fight/Your Fight—NEW.

More information on the Athenian Dialogues, including a copy of the Athenian Dialogue Policy may be found on the IIMC website. Click HERE to learn more.
following deals:

- Office Depot: Save up to 75% off office essentials
- Adobe: Save on creative, marketing & document solutions
- Avis/Budget: Save up to 30% off rental vehicles
- Constant Contact: Save 30% off 3 months of email marketing
- Batteries Plus: Save up to 71% off batteries, bulbs, more
- ADP: Save up to 20% off new payroll services
- USPay: Save on credit card processing services
- Ticket Deals: up to 60% off movies, theme parks, shows, more

- Simple Texting: Save up to 25% off SMS marketing services
- Sterling NOW: Save 10% off background check services
- 4imprint: Save 10% off promotional products
- Prescription Drug Card: Save up to 75% off prescriptions
- 1-800-FLOWERS: Save 15%-20%, enter promo code WINDFALL
- Accounting Department.com: Save on online business accounting services

**International Study Abroad Program and Symposium Now Set For 2023**

The 2022 Study Abroad Program and Symposium, scheduled for September 2022, has been rescheduled for September 2023.

Though no Maryland IIMC members were able to attend the IIMC Conference held in Grand Rapids, MI this past May, we wanted to share with you a few pictures taken during IIMC’s 75th Anniversary.

**Pictured below: Our Region II Directors with fellow Region III Director Camilla Pitman.**

**Pictured bottom right is a group of members of the IIMC Board of Directors.**
New England Municipal Clerks Institute Announces Summer Webinar Schedule

Each New England Webinar is eligible for 1 CMC Education or 1 MC Advanced Education point upon completion of the required learning assessment.

Click HERE to register
Contact Institute Director Tracy Borst at tborst@thetfordvt.gov with any questions regarding this program.

IIMC Call For Photos

We continue to meet the challenges that 2020-2021 continues to present us.

IIMC is collecting photos of Municipal Clerks rising to the challenge of working and living through a difficult year.

Amber Ames, MMC, City Recorder, City of Hillsboro, Oregon learned that working remotely can mean help/intrusion from new well-meaning work colleagues.

What comes to mind when you think about your 2020/21?

Please send photos to Karen Lee at karen@iimc.com
Maryland Municipal Clerks Association
Application for Membership  •  July 1, 2021—June 30, 2022

Name: ___________________________________________ Title: ___________________________________________
Municipality: ______________________________________________________________________________________
Mailing Address: _____________________________________________________________________________________
_________________________________________________________________________________________________
E-mail: ___________________________________________ Phone______________________________________________
Fax: __________________________________________________ Renewal : _____ New Membership: ______
Mayor or Chief Elected Official Contact Information: ___________________________________________________
_________________________________________________________________________________________________

Basic Membership = **$50.00**  
($35.00 to MMCA dues, $10.00 to the MMCA Scholarship Fund, and $5.00 to the Region II Conference Fund)

Make checks payable to: Maryland Municipal Clerks Association  
City of Bowie  
attn: Awilda Hernandez, City Clerk  
15901 Excalibur Road  
Bowie, MD 20716

We’re on the web!  [http://www.mdmunicipal.org](http://www.mdmunicipal.org) — go to Departments • Like Us On Facebook!