

MML

ADMINISTRATIVE

PROXY

Elections/Credentials Committee
 Maryland Municipal League
 1212 West Street
 Annapolis, MD 21401

This is to inform you that elected officials from _____
Name of City/Town

will not be present at the League Business Meeting, on October 15, 2019 in Cambridge, Maryland,
 and that _____
Name of Person and Position

who is an administrative officer in our city/town, is authorized to vote on all matters on behalf of the
 city/town. Furthermore, I, the undersigned, certify by my signature that I have read the Official
 MML Proxy Procedure.

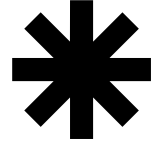
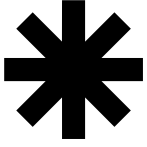
Title of Official

Signature of Official

Name of City or Town

Date

NOTE: Read procedures and deadline requirements on reverse side before signing and submitting. Please submit to League staff as early as possible on or before October 15, 2019.



MML

MUNICIPAL PROXY

Elections/Credentials Committee
Maryland Municipal League
1212 West Street
Annapolis, MD 21401

This is to advise you that representatives from our city/town will be unable to attend the League Business Meeting on October 15, 2019, in Cambridge, Maryland. Therefore, by this written authorization, _____

Name of City/Town

gives its vote, by proxy, to _____

Name of City/Town

to cast, as it sees fit, at the League Business Meeting October 15, 2019. Furthermore, I, the undersigned, certify by my signature that I have read the Official MML Proxy Procedure and do assign this proxy.

Title of Official

Signature of Official

Name of City or Town

Date

NOTE: Read procedures and deadline requirements on reverse side before signing and submitting. Please submit to League staff as early as possible on or before October 15, 2019.

MML PROXY PROCEDURES*

Any member municipality may exercise a voting proxy (Municipal Proxy) from one other member municipality. If no elected municipal official is present at a League meeting from a given municipality, an administrative officer (manager, administrator, clerk, etc.) of that municipality may exercise all rights as a delegate provided the officer receives the written authorization (Administrative Proxy) to do so from the administrative officer's municipality.

Municipal Proxies and Administrative Proxies may be exercised at any general membership meeting if they are transmitted on the provided official forms to the Executive Director or the Executive Director's designee.

Proxies may be rejected for any of the following reasons:

1. Evidence of altering the substance of the proxy.
2. Lack of clear intent to award the proxy to a given municipality or administrative official; or
3. Where a municipal proxy recipient already holds a proxy for another MML member city or town.

The proxy submission deadline will be printed prominently on the front of the proxy forms. The proxy voting procedures will be printed on the reverse side of the proxy forms. It is highly recommended that proxies be submitted as early as possible so that any deficiencies in meeting the requirements can be remedied prior to the submission date.

***Adopted by the MML Board of Directors August 12, 1979 and amended October 20, 1994.**

NOTE: This proxy form should be submitted to the Executive Director or other League staff as early as possible on October 15, 2019 at the League summer conference in Ocean City. If mailed prior to the conference, it should arrive at the League office no later than October 8, 2019. No faxes will be accepted.