

Important Dates

- ▶ October 30 - November 1
Fall Conference - Cambridge

Deadlines

- ▶ Bylaw Amendments and Resolutions: September 2, 2003

Fall Conference Registration Online

The registration information for the 2003 MML fall conference, scheduled for October 30-November 1, 2003 in Cambridge, MD can be found in the July/August, 2003 issue of Municipal Maryland, which was mailed the week of August 4, 2003. Registration information will also be available on the MML website by August 22 so that registration can be completed online. The MML website address is www.mdmunicipal.org.

If you have not yet had the opportunity to visit the new Hyatt Resort in Cambridge, do not miss this opportunity. The facility is beautiful and well worth experiencing! Take advantage of our special reduced room rate of \$149/night, which is significantly less than the regular room rate at this hotel. In addition, some exciting events are being planned both for the Thursday evening reception and the Friday night dinner. Plan to attend and make your reservations now! Please note the registration deadlines for the conference: early registration deadline is September 12, 2003 and the hotel registration deadline is September 30,

2003.

Decision Impacts Workers Comp

A recent court case, *Harris v. Board of Education*, significantly changed the definition of the term "accidental injury" under the existing Maryland workers compensation law. The court ruled that in order to receive compensation, a claimant no longer must show that the activity that caused the injury was unusual or accidental, but rather that the injury itself was unusual or accidental. This decision could have far reaching implications, potentially exposing municipalities to increased insurance costs. MML is currently working with a coalition of business groups to determine what can be done to address the possible effects of this court decision.

LGIT Seminars

The Local Government Insurance Trust (LGIT) is offering two seminars in September to address drug and alcohol misuse. One is online; the other takes place in a classroom. For additional information on these and other future seminars including times, directions and a registration form, visit the training and seminar page on LGIT's website: www.lgit.org. For more information, contact Patrick Hancock, Loss Control Training

Coordinator at phancock@lgit.org
or 800/673-8231.

September 9

How to Perform Drug Testing: Legal Implications of Testing (online). Topics include drug and alcohol testing protocol and techniques and the legal implications of drug and alcohol testing.

September 24

Abuse Recognition and Confrontation (LGIT offices in Columbia). The course will center around the video and manual, Helping Supervisors Recognize Substance Abuse.

Jobs & Equipment

Audit Firm - Mount Rainier

City of Mount Rainier is soliciting proposals from auditing firms to conduct an annual audit of financial statements for the period ended June 30, 2003. Complete bid package can be obtained from the City of Mount Rainier, One Municipal Place, Mount Rainier, MD 20712. Please send responses to the attention of the City Manager at the above address. In summary, the Scope of Services shall consist of the following: an audit of the General Purpose Financial Statements of the City of Mount Rainier for the fiscal year 2003; a Uniform Financial Report and all other reports and correspondence as required shall be completed; all account groups and account funds included but not limited to: General Fund; Capital Projects Fund, Special Revenue Fund; Intergovernmental Fund/Transfers. Accounts groups include General Long Term Debt and General Fixed Assets.

Proposals are due August 30, 2003. Bids will be opened September 2, 2003 at 6:30 pm. Work to commence September 16, 2003 to be completed on or before October 24, 2003. An in person report to the Mayor and Council is required prior to final version.

Accountant - Finance Dept. - Bowie

Accountant: Assists the Finance Director & Assistant Director in the preparation of the City's annual budget & financial report. Collects required financial & statistical data as needed & helps with the review & proofing of the print ready copies. Responsible for fixed asset management including tagging & recording of new assets, annual inventory &

depreciation schedules. Responsible for all facets of the operation & maintenance of the computerized financial management systems. Liaison between City staff & computer hardware & software vendors. Must be able to recognize, analyze & correct system related problems. Qualifications: Bachelor's Degree in Business Administration from an accredited college or university with specialization in accounting economics or information systems management. MBA or CPA preferred. Salary: \$46,807 - \$50,000 + benefits Apply: Personnel Office, City of Bowie, 2614 Kenhill Dr., Bowie, MD 20715 or fax to 301/809-2304, by Monday, August 25, 2003. Applicants are required to complete City application. The City is a drug and alcohol-testing employer. EOE.

Safety Officer - College Park

F/T position responsible for creating a citywide employee safety program. Self-starter able to plan, organize, conduct and coordinate all safety related activities including inspection of buildings, facilities and field operations, accident investigation and safety training. Chair Safety Committee and Accident Review Board. Liaison to MOSHA, OSHA, IWIF and other program compliance agencies. Requires education, training and experience equal to a Bachelor's degree in a related field plus 3 years experience. Good computer skills required. Valid driver's license. \$35,794 - \$50,966 plus excellent benefits. Application packets available from: City of College Park - Human Resources, 4500 Knox Road, College park, MD 20740, 301/779-4945. www.ci.college-park.md.us. City application required, resume may be attached. Open until filled.

Certified Police Officer - Frostburg

The City of Frostburg is accepting applications for the position of Police Officer. Applicants must be graduates of a Maryland Police Training Commission certified police academy or a certified out-of-state academy. Applicants must possess the following: High School Diploma or G.E.D., be at least 21 years old, possess a valid drivers license, and be of good moral character. Out of state applicants will have to attend a Comparative Compliance program if selected for employment. All applicants will be required to pass a physical examination and a mental examination, drug testing, polygraph examination, and an extensive criminal background investigation. Salary negotiable. Employment applications are available at the Frostburg City Hall, 37 Broadway, Frostburg, MD 21532 from 8:00 a.m. - 4:00 p.m. Monday - Friday excluding holidays. Submit completed application, letter of interest, and resume to: City Administrator, City of Frostburg, 37 Broadway, P.O. Box 440, Frostburg, MD 21532 by 4:00 p.m. Wed., September 3, 2003.

Chief of Police - Elkton

The Town of Elkton is seeking candidates for the position of Chief of Police, Elkton Police Department. A person interested in this position should send his/her letter of interest,

inclusive of qualifications and leadership performance experience, along with a current resumé by Friday, September 5, 2003, to: Town of Elkton, Administration Office, Attn: Lewis George, Town Administrator, P. O. Box 157, Elkton, MD 21922-0157.

The Elkton Police Department is a 24/7 law enforcement agency with an authorized strength of 36 sworn officers and 14 non-sworn personnel exercising jurisdiction within an area of eight (8) square miles, and serving approximately 12,000 residents and a diverse business community. A budget of \$2,591,641.00 was allocated to the police department for FY 04.

The Chief of Police is a critically important position within Elkton's government and the person who fills this role is expected to provide competent, effective and efficient leadership within and without the police department. Experience in organizing and maintaining a community policing program is an essential element for any candidate. Since proven leadership performance is often indicative of future performance, persons interested in this position should provide a detailed description of their leadership and management experience in the realm of law enforcement.

This position offers an annual salary range of \$60,000 - \$70,000, vacation, professional development leave, major medical/dental/prescription health plans, retirement and deferred compensation plans, life insurance and use of a vehicle.

Questions regarding this announcement should be directed in writing to the Town Administrator at the above address or by e-mail to elkadsec@iximd.com.

MML's *Bulletin* provides an excellent means for advertising these positions. If you would like to advertise a job opening, e-mail patty@mdmunicipal.org. MML reserves the right to modify ad copy as necessary. The ad deadline for the next *Bulletin* is **August 29, 2003**.