



2018 MML Fall Conference Hotel Information

The Westin Annapolis

100 Westgate Circle, Annapolis, MD 21401

Your guest room at the Westin Annapolis Hotel features the renowned "Heavenly Bed®" and new "Heavenly Bath®", complimentary WiFi, hair dryer, and coffeemaker. The hotel also offers an indoor pool, exercise facility, business center and welcomes pets (with fee). The hotel is a non-smoking facility. The hotel's website for more information is <http://www.westinannapolis.com>.

You'll get special reduced valet parking rates as an MML fall conference participant of \$24 overnight or \$10 daily. Just identify yourself with the MML to the valet. You can also self-park at the Park Place city-owned garage attached to the hotel overnight for \$20 or \$10 for the day.

Your special reduced room rate as an MML conference attendee is \$199 per night plus 6% state sales tax and 7% local hotel occupancy tax – single, double, triple or quad occupancy. You must specify that you are with the Maryland Municipal League fall conference for this rate.

Check-in after 3 pm.

Check-out before 12 noon

Reservations should be made by telephone by calling 1-800-937-8461 and request the Maryland Municipal League 2018 Fall Conference rates. You can also use the special MML booking link by clicking on the MML website - Fall Conference hotel information. When making your reservation, you must use a credit card to guarantee your room or the hotel may cancel it. *The hotel will honor a state sales tax exemption for which a guest qualifies, provided that proper documentation required by the applicable jurisdiction is provided in a timely fashion to substantiate said exemption. All attendees must pay the 7% hotel occupancy tax.*

If you need to cancel or change your room reservation, it must be done 48 hours prior to your arrival date and by 6 pm to avoid incurring a penalty. Please be aware that there is an early check-out fee of \$199 if you leave before your departure date.

The deadline for hotel reservations is 5 pm on Thursday, September 13. After this date reservations will be accepted based on availability and MML's discounted rates may not apply.

The City of Annapolis offers a complimentary shuttle called the Circulator. It starts and stops at the Westin and runs every 20 minutes. Hours are: Monday - Saturday: 7:30 am - 11pm and Sunday: 8am - 8pm.