

## **MML Fall Conference**

**October 11-14, 2017**

**Hilton Washington DC/Rockville Hotel, Rockville, MD**

For the first time in a very long time, MML will return to Montgomery County for our annual fall conference. This year's conference will be held in hip and historic Rockville at the newly renovated Hilton Washington DC/Rockville Hotel. Rockville is located 15 miles northwest of Washington D.C. and is the Montgomery County seat. The hotel is across the street from the Twinbrook Metro Station. During the conference, municipal officials will have the opportunity to attend workshops, exchange information, and renew acquaintances. At Friday afternoon's annual business meeting, the membership will discuss and adopt the League's legislative agenda, as recommended by the MML Legislative Committee.

### **Conference Workshops and Special Sessions**

This year, attendees will have the opportunity to attend 13 different workshops, forums, and discussion sessions, including three Academy core classes, and several elective classes. The Academy core classes at this year's conference are Public Information Act, Structure of Municipal Government, and Consensus and Team Building. Academy elective workshops will address a variety of issues, all of which are relevant regardless whether you represent a large city or a small town. Topics under consideration include: Medical cannabis/opioid issues, grassroots strategy and lobbying, participatory budgeting, emerging trends in municipal government, economic development strategies for attracting the right retail mix, and a session exploring affordable housing and rent stabilization issues.

On Thursday, time has been set aside for Large City and Small Town Forums allowing municipal officials to meet and discuss issues pertinent to both large and small cities and towns. There will also be a utility roundtable session on Thursday afternoon where members can discuss various issues of concern with key staff members from the State Highway Administration and public utilities from around the State.

The fall conference also provides opportunities for several other groups to meet. The MML Board of Directors, District Vice Presidents and Chapter Presidents, and the Maryland Mayors Association will gather on Thursday, October 12. The MML Legislative/Resolutions Committee will also meet on Thursday October 12. Please refer to the preliminary agenda on page 12 for the specific times of these meetings.

## Registration Procedures

Choose one of these convenient ways to register:

- Online at [www.mdmunicipal.org/registration](http://www.mdmunicipal.org/registration). Online registration fees reflect a \$50 discount.
- Registration by mail (does not qualify for online \$50 discount). Complete the registration form (on page 13) and mail it with payment to MML, 1212 West Street, Annapolis, MD 21401

***Please note that in order to protect your personal and credit card information, MML will not accept registrations by fax.***

The following registration packages are available:

(1) Full registration package, which includes all workshops, conference materials, welcome reception on Thursday night, Friday and Saturday morning continental breakfasts, all refreshment breaks, and one Friday lunch ticket.

(2) One-day (Thursday, Friday or Saturday) registration package includes all conference materials, breaks, workshops, and the welcome reception on Thursday evening *or* conference materials, workshops, the continental breakfast, buffet lunch and all breaks on Friday *or* conference materials, workshops and the continental breakfast on Saturday morning.

**Friday dinner tickets must be purchased separately using the registration form and are in addition to all registration packages. Registrants who want to purchase *additional* Friday lunch tickets for a spouse/companion may do so by using the registration form.**

There is no registration fee for your spouse/companion to attend the conference, but the spouse/companion registration is restricted to persons who are not municipal or public officials, are not affiliated with any exhibitor, and would have no professional reason to attend the conference. Because meal guarantees are submitted to the hotel prior to the event, no meal tickets can be sold at the conference.

You are eligible for the early registration discount if you register by Friday, September 15 (postmark). Registration fees and meal tickets will increase in price on September 16, 2017. Pre-registration closes on Friday, September 29. After September 29, you must register onsite.

### First Time Attendee Discount

If you are a Maryland municipal official who has never been to MML's fall conference, you are eligible for a special \$50 registration discount. The first timer discount is *only* valid during online registration. Discount will not be honored for mail-in registrations.

Prior to beginning the online registration process, you must verify the registrant's first-timer eligibility and get the discount code. Please contact MML Registrar Kevin Connors at 800-492-7121 or [kevinc@mdmunicipal.org](mailto:kevinc@mdmunicipal.org) for verification and code.

### Registration Changes/Cancellations

*All registration changes and cancellations must be made in writing.* No telephone changes or cancellations will be accepted. You can submit registration changes or cancellations via e-mail to the conference registrar at [registration@mdmunicipal.org](mailto:registration@mdmunicipal.org). The cancellation fee is \$75; the cancellation deadline is **October 4, 2017**. After that date, no money will be refunded.

### Onsite Registration Fees (After September 29, 2017)

#### Municipal Officials

3-Day Registration.....	\$495
Thursday Registration.....	\$340
Friday Registration.....	\$400
Saturday Registration.....	\$180

#### Other Registrants

3-Day Registration.....	\$545
Thursday Registration.....	\$370
Friday Registration.....	\$435
Saturday Registration.....	\$210

*Please note that onsite registrations do not include lunch or dinner tickets and are not eligible for any discounts.*

### Deadlines

Hotel Reservations .....	September 29 (11:59 p.m.)
Discounted Pre-registration .....	September 15
Pre-registration.....	September 29
Registration Changes/Cancellations (for refunds) .....	October 4

## Family Activities

More information about area activities and the hotel can be found by visiting the following websites:

[Hilton Washington DC/Rockville Hotel](#)

[Things to do in Rockville](#)

[Rockville Town Square](#)

[Things to do in Montgomery County](#)

[Free and cheap things to do around Rockville](#)

Spouses/companions of registered attendees are welcome to attend the Thursday evening welcome reception. However, spouses or companions must purchase meal tickets for the Friday lunch and/or Friday night reception and dinner.

Mark your calendar now and join your fellow municipal officials in Rockville this fall! The MML fall conference is one of the most important events of the year ... make your reservations today!

## Menus

### Breakfasts

- **Friday:** All American Plated Breakfast – fresh fruit medley with honey yogurt sauce, assorted breakfast bakery basket, scrambled eggs and breakfast potatoes, smoked bacon or country sausage, chilled orange juice, coffee, or tea
- **Saturday Continental:** Whole fruit including apples, bananas and oranges, fresh cut fruit and berry display, bagels, muffins, pastries, and croissants served with cream cheese, butter and fruit preserves, individual yogurts, chilled juices, Starbucks coffee and Tazo teas with honey and lemon.

### Lunches

- **Thursday** – Box Lunches – Assorted wraps, chips, fruit & cookie.
- **Friday** – Salad of mixed greens, Roma tomatoes, cucumber, dried cranberries and champagne vinaigrette, Mediterranean chicken with tomato, fennel, artichoke hearts, olives, madeira sauce and risotto, and tiramisu with Kahlua cream sauce.

### Refreshment Breaks

- **Thursday AM, Friday AM and PM:** Refreshments including: coffee, soft drinks & water.
- **Thursday PM:** “Veggies and More” featuring individual vegetable crudites, hummus, baba ganoush, pita chips, terra chips, and vegetable juice shooters.

### Reception & Dinner

- **Thursday Welcome Reception:** Assorted appetizers and open beer & wine bar.
- **Friday Night Dinner:** Caprice salad of field greens, vine ripe tomatoes, buffalo mozzarella, pesto, balsamic vinaigrette, seared salmon, corn polenta, grilled vegetables and lemon butter sauce, orange infused bread pudding served with bourbon sauce and vanilla cream sauce.

**Disabilities, Special Needs and Dietary Requirements**

If you have special needs — including dietary requirements (see above for menus) — please provide MML with any necessary food accommodations.

**The Fall Conference is the next step toward receiving the MML Banner  
City/Town designation for your municipality!**